

**FULLERTON SCHOOL DISTRICT  
Personnel Commission Meeting  
1401 W. Valencia Drive, Fullerton, CA**

**May 20, 2024 – 4:30 P.M.**

**AGENDA**

The meeting of the Personnel Commission will be held at:

**FSD Conference Room A - Primary Location**

1401 W. Valencia Drive, Fullerton

and

**Teleconference Location for Commissioner Norman**

Whittier City School District Human Resources Office 7211 S. Whittier Ave. Whittier, CA 90602

The meeting will also be available to stream on Zoom. If you wish to participate in the meeting virtually, please use the following Zoom link:

<https://myfsd-org.zoom.us/j/89455389420>

- 1. Call to Order, Pledge of Allegiance**
- 2. Approve Minutes for Regular Meeting of April 15, 2024** **Discussion/Action**
- 3. Approve the Classified Personnel Report** **Discussion/Action**
- 4. Approve/Ratify Recruitments** **Ratification**
  - Instructional Assistant/Recreation
  - Instructional Assistant/General Education
  - Instructional Assistant/Expanded Learning
  - Instructional Assistant/Special Education I
  - Instructional Assistant/Special Education I (sub)
  - Instructional Assistant/Special Education II
  - Instructional Assistant/Special Education II-SPJH
  - Playground Supervisor
  - School Bus Driver Trainee
  - School Bus Driver
  - School Bus Driver (sub)
  - Custodian I (sub)
  - Technology, Library & Media Assistant I (sub)
  - Administrative Specialist
  - Data Integration Specialist
  - Plumber
  - Information Technology Coordination Specialist
  - Arts Instructional Specialist
- 5. Ratify/Certify the Director's Certification of Eligibility Lists** **Ratification**
  - Playground Supervisor, exp. 11/16/24
  - Instructional Asst/General Education, exp. 11/16/24

- Instructional Asst/Expanded Learning, exp. 11/16/24
- Instructional Asst/Recreation, exp. 11/16/24
- Instructional Asst/Special Education I, exp. 11/16/24
- Instructional Asst/Special Education II, exp. 11/16/24
- Food Service Assistant I, exp. 11/16/24
- Assistant Director, Educational Services, exp. 4/15/25
- Information Technology Support Supervisor, exp. 5/2/25
- Administrative Specialist, exp. 5/9/25

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| <p><b>6. Public Comments</b> If you wish to make a public comment, but are unable to attend the meeting, please email Edna Gastelo no later than 2pm on the day of the meeting at <a href="mailto:edna_gastelo@myfsd.org">edna_gastelo@myfsd.org</a>.</p>                                    | <p><b>Information Only</b></p>  |
| <p><b>7. Director’s Report</b><br/>The Director will provide an overview of activities in the Classified Personnel Department and discuss recent successes.</p>  | <p><b>Information Only</b></p>  |
| <p><b>8. 2024-2025 Annual Personnel Commission Budget Proposal - Public Hearing</b></p>  | <p><b>Discussion/Action</b></p> |
| <p><b>9. Consider Adoption of the Proposed Personnel Commission 2024-2025 Budget</b></p>   | <p><b>Discussion/Action</b></p> |
| <p><b>10. Consider Approval of the Proposed Salary Increases for Bus Driver, Delegated Behind the Wheel Trainer, Food Service Assistant I, II, and III, Food Service Specialist, and Chef Classifications</b></p>  | <p><b>Discussion/Action</b></p> |
| <p><b>11. Consider Approval of the Proposed Salary Increases for Director - Purchasing, Warehouse, Reprographics, and Contracts; Director - Risk Management, Workers Compensation, and Safety; Director - Transportation Services; and Director - Nutrition Services Classifications</b></p> | <p><b>Discussion/Action</b></p> |
| <p><b>12. Consider Approval of the Revised After School Site Lead Job Description</b></p>  | <p><b>Discussion/Action</b></p> |
| <p><b>13. Consider Approval of the New Bus Driver/Food Service Assistant Job Description</b></p>   | <p><b>Discussion/Action</b></p> |
| <p><b>14. Active Recruitment List</b></p>  | <p><b>Information Only</b></p>  |
| <p><b>15. Administration and Policy</b><br/>Current budget printout</p>  | <p><b>Information Only</b></p>  |
| <p><b>16. Other Business</b></p>   | <p><b>Information Only</b></p>  |

**17. Recess to Closed Session**

Pursuant to Government Code 54957 to discuss the Classified Personnel Director's job performance evaluation.

**18. Adjournment**